

Village of Round Lake Beach
Council Chambers
1937 N. Municipal Way
Round Lake Beach, IL 60073

**Committee of the Whole
Standing Meeting
September 13, 2021 – 6:00 p.m.**

Committee Members:

Scott Nickles, Mayor

Margie Cleveland, Trustee; Christy Davis, Trustee; Chuck Husk, Trustee;

Martha Ibarra, Trustee; Paul Stout, Trustee; Sylvia Valadez, Trustee

1. **Call to Order:** 6:00 p.m., by Scott Nickles, Mayor

Members Present: Scott Nickles, Mayor
Margie Cleveland, Trustee; Christy Davis, Trustee; Chuck Husk, Trustee; Martha Ibarra, Trustee; Paul Stout, Trustee;

Members Absent: Sylvia Valadez, Trustee (arrived at 6:03pm)

Appointment of Chair: Mayor Nickles appointed Trustee Stout to Chair this meeting

Others in Attendance: Village Interim Administrator Balling; Public Works Director Hilt; Economic Staff Accountant Ibrahim; Staff Planner Kate Portillo; Chief of Police Rivera; Village Clerk Dana Hillesheim
2. **Approval of Agenda** A motion was made by Trustee Cleveland and seconded by Trustee Ibarra to approve the agenda. All ayes, motion carried.
3. **Approval of Minutes** A motion was made by Trustee Husk and seconded by Trustee Davis to approve the minutes with no corrections for the August 9, 2021 Committee of the Whole Meeting. All ayes, motion carried.
4. **Treasurer's Report**
 - Staff Accountant Ibrahim reviewed the Treasurer's Report for August 2021.

No action was taken, informational purposes only.

5. Scheduled Business

A. Security need for MFA- Multi Factor Authentication

Public Works Director Hilts explained to the Board that Impact Networking met with Interim Administrator Bill Balling about the new federal guidelines for IT security. 2 Factor Authentication is the number 1 recommended improvement to prevent fraud. He discussed the new procedures on both computers and cell phones. All Village owned computers and cell phones would have this. There is no cost to implement this program unless we need support. Chair Stout explained how the process works.

A motion was made by Trustee Ibarra and seconded by Trustee Cleveland to place the approval of a resolution (if necessary) approving implementation of 2 Factor Authentication on the September 20, 2021 board meeting. All ayes, motion carried.

B. Hainesville Road Improvements

Public Works Director Hilts explained that Lake County has a capital project in our Village. They approached the Village in January about the updates they are planning on Hainesville from Rollins to Washington. They plan to widen the road, add a third center turn lane and add a sidewalk on one side and a multi-use path on the other. The Village also identified a water main that runs behind the properties between Williams and Hainesville. We have added water mains to bypass some of it but there is more water main needed before we can disconnect the old 4" line. This is part of our 5-year plan. Lake County would do the engineering, RLB would pay for it. There would be a sharing of costs on the sidewalk and path. The Village's share if all the work is completed will be about \$2 million.

A discussion ensued about characteristics of the plan.

A motion was made by Trustee Husk and seconded by Trustee Cleveland to authorize the Mayor or Village Administrator to sign the Memorandum of Understanding on the September 20, 2021 board meeting. All ayes, motion carried.

C. Village Signs

Public Works Director Hilts presented information regarding new Village Entrance Signs. They adjusted some of the fonts and other minor changes. They will be ready sometime next spring. Mayor Nickles asked that a map with locations of the signs be sent to the Board before the Council meeting.

A short discussion ensued.

A motion was made by Trustee Cleveland and seconded by Trustee Ibarra to place the approval of a resolution for the purchase the signs from Heritage Signs for a not

to exceed amount of \$48,449 on the September 20, 2021 board meeting. All ayes, motion carried.

D. Key Card System

Chief of Police Rivera presented information regarding the updating of our key card system at the Village Hall and Police Department and adding it to the Civic Center and Public Works. This was discussed at a prior meeting and is now ready for approval by the Board.

A short discussion ensued.

A motion was made by Trustee Davis and seconded by Trustee Husk to place the approval of a resolution for the purchase of a key card system from Allied Central for a not to exceed amount of \$29,922.50 on the September 20, 2021 board meeting. All ayes, motion carried.

E. Ordinance Disconnecting 832 W Rollins

Mayor Nickles explained the issue of the old furniture store on Rollins Road that is half in RLB and half in RLH. It would be better for everyone if the property was in just one community. RLB will disconnect the property so that RLH can annex it. RLH will share 50% of the sales tax with RLB for 3 years after they are open and also pay RLB the property taxes they should have received for 5 years. This will straighten out our borders and make it better. There is also one house that will be disconnected.

A motion was made by Trustee Cleveland and seconded by Trustee Ibarra to place the Ordinance to Disconnect 832 W Rollins Road and 833 Tomahawk Trail on the September 20, 2021 board meeting. All ayes, motion carried.

6. Other Business

A. Electronic Recycling

Public Works Director Hilts reviewed some issues they are having with the public adding non-recyclable items to the electronics dumpster. He would like to limit the hours of operation or make it by appointment only so they can keep a better eye on it. If we don't reduce the trash Waste Management may not renew our contract.

A discussion ensued.

No action was taken, informational purposes only.

B. Blood Drive Information on Sickle Cell Disease

They are rescheduling to a future meeting.

C. Department Reports

Chief of Police Rivera discussed how he and his command staff reviewed their current reports for improvement. It is now more condensed and also will cover the previous month instead of 2 months ago.

Staff Planner Kate Portillo discussed the Economic Development reports. Several of the commercial developments are wrapping up. Several questions were asked of various developments.

Public Works Director Hilts updated his reporting structure as well. He will send out prior reports that were missed.

D. Oktoberfest Update

Mayor Nickles handed out a brief outline of the event. The carnival will be open all 3 days. Food trucks, beverages and music are lined up.

7. Public Participation – None

8. Executive Session- Probable Litigation, Land Acquisition, Executive Session Minutes & Personnel – None

Other items not on the Agenda – brought up by Chief Rivera

Halloween will be on Sunday, 10/31/2021. After a brief discussion, hours are set at 1-5 p.m.

9. Adjournment

Trustee Ibarra made a motion and seconded by Trustee Cleveland to adjourn the meeting at 6:45 p.m. All ayes, motion carried.

Minutes approved by the Committee of the Whole on October 11, 2021.

- With No Corrections X
- With Corrections _____
(See minutes of meeting for corrections)

Minutes Respectfully Prepared by Rich Hill