

**Village of Round Lake Beach
Finance Standing Committee Minutes
Monday, January 11, 2021 – 6:00 p.m.**

Village Hall
1937 North Municipal Way
Round Lake Beach, IL 60073

1. **Committee Members:** Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis and Acting Mayor Nickles

2. **Call to Order:** 6:02 p.m., by Acting Chairperson Trustee Stout

Members Present: Trustee Stout, Trustee Davis, Acting Mayor Nickles

3. **Members Absent:** Chairperson Trustee Cleveland

Others in Attendance: Trustee Ibarra; Trustee Valadez; Village Administrator Kilbane; Finance Director Rossi; Public Works Director Hiltz; Chief of Police Rivera; Economic Development Director Heinen; Greenest Region Corps Member Robyn Oas

4. **Approval of Agenda** A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to approve the agenda. All ayes, motion carried.

5. **Approval of Minutes** A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to approve the minutes with corrections for the December 14, 2020 Finance Committee Meeting. All ayes, motion carried.

6. **Scheduled Business**
 - A. **Wetland Management Plan**
Greenest Region Corps Member Oas presented the Wetland Management Plan.

No action was taken, informational purposes only.

 - B. **Line of Credit Renewal**
Finance Director Rossi presented information regarding the Village's current Line of Credit with State Bank of the Lakes that has come up for renewal.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the approval of a resolution establishing a line of credit with State Bank of the Lakes on the January 18, 2021 board meeting. All ayes, motion carried.

 - C. **License Agreement**

Village Administrator Kilbane presented information regarding the current lease agreement with Cencom that is due to expire April 30, 2021.

A discussion was held regarding upgrades needed to the Public Works facility as well as potential future detention center plans.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to approve of a 4 year License Agreement with two years being guaranteed and two one year extensions, based upon Cencom providing the Village with their Capital Plan. All ayes, motion carried.

D. Trailer Asphalt and Recycler Hot Box

Public Works Director Hilts presented information regarding the need to replace the Village's Asphalt Recycler and Hot Box Trailer due to having exceeded its useful life. Two quotes have been received by the Village, the lower quote being for a Falcon 4-ton Asphalt Recycler and Hot Box Trailer.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the authorization to expend budgeted funds for the purchase of a 4-Ton Falcon Asphalt Recycler and Hot Box Trailer for a total amount not to exceed \$38,914, with Midwest Paving Equipment, Inc., on the January 18, 2021 board meeting. All ayes, motion carried.

E. Water Meter Replacement Program

Public Works Director Hilts presented information regarding the Village's previous participation in a Proof of Concept Project with ComEd, that has since been discontinued, as well as the Village's current water meter replacement program.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to waive the competitive bid process and approve the purchase of water meters from Midwest Meter, Inc. Edinburg, IL in a not to exceed amount of \$75,175 on the January 18, 2021 Board Meeting. All ayes, motion carried.

F. Touchless Drinking Fountains

Public Works Director Hilts presented information regarding the need to convert the drinking fountains at the Civic Center to touchless in an effort to reduce the spread COVID-19.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the approval of the expenditures of \$20,000 to "Duane" Blanton Family Home Services on the January 18, 2021 Board Meeting. All ayes, motion carried.

G. Community Development Programs

Economic Development Director Heinen presented information regarding some of the current Community Development programs, their efficiencies and their ability to be modified in order to improve workflow and staff utilization.

No Action Taken-Informational purposes only.

H. Business Outreach Initiative

Economic Development Director Heinen presented information regarding establishing key components for the Village's Business Outreach Initiative.

A discussion was held regarding a proposed logo specific to this initiative.

No Action Taken-Informational Purposes Only.

I. 2021 Community Development Block Grant Application

Public Works Director Hilts presented information regarding the application for the 2021 Lake County Community Development Block Grant Public Improvement.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the approval of the resolution authorizing the Mayor to execute the application for the 2021 CDBG Public Improvement Grant on the January 18, 2021 Board Meeting. All ayes, motion carried.

7. Other Business-

A. Treasures Report

Finance Director Rossi reviewed the Treasurer's Report for December 2020.

No action was taken, informational purposes only.

8. Public Participation-None

9. Executive Session – None

10. Adjournment

Trustee Davis made a motion and seconded by Acting Mayor Nickles to adjourn the meeting at 7:29 p.m. All ayes, motion carried.

Minutes approved by the Finance Committee on February 8, 2021.

- With No Corrections _____
 - With Corrections _____
- (See minutes of meeting for corrections)