

Village of Round Lake Beach  
PLANNING & ZONING COMMISSION  
AGENDA

Thursday, May 6, 2021 - 7:00 p.m.  
Village Hall Chambers  
1937 North Municipal Way  
Round Lake Beach, Illinois 60073

Pursuant to the Open Meetings Act, and in accordance with Mayor's declaration of a local emergency issuing stay at home orders enabling the Village to schedule and convene fully remote participation public meetings and hearings by Village officials and members of the public, a virtual Planning and Zoning Commission public hearing will be held on May 6, 2021 at 7:00PM and broadcast at the following link: <https://meetings.ringcentral.com/j/2270840536>

Meeting ID: **227 084 0536**

Interested parties can participate in any of the following 3 ways:

**1. Submission of written comments before the public hearing:**

- Written comments may be emailed to [cheinen@roundlakebeachil.gov](mailto:cheinen@roundlakebeachil.gov)
- Written comments received by 5:00 p.m. on May 3, 2021 will be included in the meeting packet sent to the Plan Commission. This meeting packet is also posted on the Village's website.
- Written comments received after 5:00 p.m. on May 3, 2021 through 5:00 p.m. on May 6, 2021 will be emailed directly to the Plan Commission, but will not be included in the meeting packet or posted on the Village's website.
- Written comments received after 5:00 p.m. on May 3, 2021 will, as provided below, be read into the record during the public hearing and added to the case file.

**2. Participation during the public hearing:**

- You may complete the online speaker sign-up form located at <http://www.villageofroundlakebeach.com/135/Planning-Zoning-Commission> by no later than 5 p.m. on the night of the public hearing.
- Individuals who do not wish to speak during the public hearing may simply check the part of the form that indicates whether they support or are opposed to the application. The individual's name and their position on the application will be read aloud into the record at the hearing. Any written comments submitted by an individual in conjunction with their position will also be read into the record, subject to compliance with the Village's public comment and public hearing rules and procedures.
- Individuals who sign up to speak in this manner will receive an email from Village staff after the sign-up time ends with information about how to join the meeting.
- Individuals who fail to complete the speaker sign-up form by the deadline may participate in the hearing by following the instructions provided on the meeting agenda.

**3. Attend the public hearing in person:**

- The public is invited to attend the public hearing in person, subject to Village Hall rules on social distancing, wearing facemasks, and other rules to prevent the transmission of the COVID-19 virus. All in person participants are expected to strictly follow these rules and failure to do so may result in removal from the public hearing.
- If you plan to attend in person, we request, but you are not required, to contact Economic Development Department, Chris Heinen, Director, at 847-740-6026 Ext. 354 or

[cheinen@roundlakebeachil.gov](mailto:cheinen@roundlakebeachil.gov), to enable the Village to accommodate all in person participants safely and in accordance with Village Hall rules.

**Other methods of participation:** Any individual who would like to listen to the meeting by telephone or who may require an accommodation to listen to or participate in the meeting, should contact the Economic Development Department, Chris Heinen, Director, at 847-740-6026 Ext. 354 or [cheinen@roundlakebeachil.gov](mailto:cheinen@roundlakebeachil.gov) as soon as possible.

**I. OPENING PROTOCOL**

- A. Roll Call
- B. Approval of Agenda
- C. Approval of Minutes: January 7, 2021

**II. PUBLIC HEARINGS**

**III. OTHER BUSINESS/DISCUSSION**

- A. Petition request from Conyers Enterprises to vary certain bulk restrictions in the C-3 zoning regulations as it relates to the construction of a new parking lot located at 817 W. Rollins Road.

**IV. AUDIENCE PARTICIPATION**

**V. ADJOURNMENT**

<b>Distribution:</b>	Honorable Mayor and Board of Trustees	
	David Kilbane, Village Administrator	Tony Breuscher, Fire Marshal
	Scott Puma, Village Attorney	Fire Chief

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**Commissioners:** Patrick Vargo; George Steinberg; Audrie Parker;  
Hal Davis; Lee Benedict; Nanci Radford